GIRLS INCORPORATED OF GREATER ATLANTA
VOLUNTEER OPPORTUNITIES

461 Manget Street **Marietta, Georgia 30060**

(770) 422-0999

x	**D**	Day
	E	Evening
	W	Weekend
	C	Concentrated
	S	Summer
x	**DOE**	Day of Event

"GIRLS INC. IN COBB GOLF TOURNAMENT"/GOLF BOARD

CATEGORY: ■ SPECIAL EVENT ☐ DIRECT PROGRAM ☐ BOARD LEVEL

LOCATION: 4207 Flint Hill Road SW Austell, GA 30106 PH. 770-941-2202

CONTACTS:

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PURPOSE: To serve as an engaged Golf Board member in the planning and execution of a Golf Tournament to be hosted at **Dogwood Golf & Country Club in Austell, GA., September 10, 2007.**

JOB DESCRIPTION: A number of volunteer opportunities are available in the following areas:

1. **Sponsorship Committee -** this committee is responsible for coordinating with Board to build a list of potential sponsors and solicits all sponsorship levels. The committee will work closely with the Silent Auction & Prize Committees.
2. **Hole Sponsorship Committee** – this committee is responsible for securing hole sponsorships ion the amount of $100 and $500 for all 18 holes
3. **Prizes/Goody Bag & Raffle Committee** – this committee is responsible for soliciting donations for prizes to be given to winners, solicits items for the goody bag and raffle. The committee will be responsible for goody bag assembly and distribution on day of event and responsible for sale of raffle tickets.
4. **Food/Beverage and Entertainment Committee** – this committee is responsible for coordinating donation/underwriting of food and drinks for the event, works with Golf Club for set up of food and drinks and securing entertainment for awards reception.
5. **Golfer Recruitment Committee** – this committee is responsible for recruiting golfers for the event, coordinates mailing of invitation/brochure and maintains an up to date record of players.
6. **Volunteers Committee** – this committee is responsible for planning and coordinating volunteers required by all committees for the event and coordinates scheduling of volunteers for the event.
7. **Publicity/Promotions and Printing** – this committee is responsible for generating event awareness and interest, promotes the event through media and country clubs, arranges for printing of brochures, banners, tee signs and arranges for event day photographer

SCHEDULE: Day meetings and one monthly meeting

TRAINING: N/A

COMMENTS:
1. Free parking
2.

IMPACT/OUTCOME: To increase the overall operating budget of Girls Incorporated which will support Girls Incorporated's mission to inspire a girls to be strong, smart and bold